



Apply here

Start date

May 2022

Duration

6 months

Languages

Good spoken and written English levels are required (B2 onwards)

Location

Bath, England

The setting is a UNESCO world heritage site in the South West of England. It is one of only two European cities with this status (the other being Venice). The world-famous [Roman Baths](#) and [other attractions](#) bring 4.5 Million visitors per year and a very international feel. The city also hosts two great universities. It has wonderful cultural experiences & [festivals](#) throughout the year.

Are you eligible?

Are you a registered student?
Or

Are you eligible to participate in the Erasmus+ programme?

Benefits

See website for details of all ESPA benefits. For all internships over 6 months, additional benefits will be paid. Details available at interview.

Role

This is a fantastic opportunity for a student to gain practical experience in a finance environment. Mentored through by the Chief Finance Officer, you will assist the team with all finance related activities including data and financial analysis, management accounts, accounts payable, cashiers and credit control. As well as these, you will be identifying and evaluating areas for efficiency improvements involved in researching and analysing existing work processes. This internship will be a great addition to your CV and boost your career prospects.

Tasks

- Comprehensive research into all relevant areas of the target markets
- Analysing existing work processes and compare to best practice (e.g. presentation of reconciliations, frequency and documentation)
- Perform process walkthroughs and document process flowcharts
- Data analysis on financial journals with insight into efficiency improvements
- Reporting directly to senior management

Desired Skills

- Degree in business, finance or related
- Data and financial analysis skills
- Critical thinker
- Excellent time management and strong organisational skills
- Good communication skills and customer service approach
- Strong problem solving, attention to detail and drive to achieve results skills

The Host Company

One of the global leaders in the media-industry who publish over 200 magazine titles a year, with nearly 500,000 global subscribers through their online platform and 48 million monthly web visitors. Their market leading portfolios are renowned for technology and gaming, as well as music, film, photography, field sports, science and knowledge and the creative and design sectors.