



UAIC REGULATIONS ON THE RECEPTION OF INBOUND *EXCHANGE STUDENTS* WITHIN THE FRAMEWORK OF ACADEMIC PARTNERSHIPS AND *FREE MOVER STUDENTS*

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I.GENERAL PRINCIPLES

Art.1. International student mobilities for study, training or research, hosted at *Alexandru Ioan Cuza* University of Iasi (UAIC) within the framework of its inter-institutional bilateral agreements (*exchange students*) or those of *free movers* are undertaken in accordance with the priorities set into place for the development of the institution's international cooperation scheme.

II.LEGISLATION, RULES and REGULATIONS

Art. 2. Mobilities for study, training or research carried out by incoming *exchange students* or *free movers* shall take place in accordance with:

i.National legislation:

- National Education Law 1/2011, including subsequent amendments and additions;
- Law 288/2004 regarding the organization of academic studies.

ii.Internal regulations;

- the UAIC Charter, approved by the University Senate on 27 September, 2018 and revised in 2019;
- the organizational and operational rules and regulations of UAIC;
- Decision no. RI 92/2019 of the Executive Board of the Administration Council concerning the tuition fees applicable to free movers;
- additional applicable internal regulations concerning undergraduate, master and doctoral studies, and financial conditions for the reception of international students.

III.ORGANIZING STUDENT MOBILITIES AT UAIC

Art.3. *Exchange students* and *free movers*, nationals of EU/EFTA countries and non-EU countries who have been accepted at UAIC can undertake a study, training or research mobility in any study or research field comprised in the academic offer of UAIC.



Art.4. *Exchange students* and *free movers* accepted by UAIC`s faculties / departments can select the courses or the study programme of their choice. Upon completion of their mobilities at UAIC, they shall be issued a Transcript of Records or a Certificate of Attendance.

Art.5. Definitions:

Exchange student within the framework of academic partnerships = student enrolled in an accredited higher education institution from abroad with which UAIC has an operational bilateral agreement (inter-institutional or Erasmus+ agreement) or a from member institution in a multiple partnership (Coimbra Group, Utrecht Network, CUMRU), and who are interested in carrying out a study, training or research mobility at UAIC. In accordance with the cooperation agreements, *exchange students* shall be exempted from paying tuition fees at UAIC and, upon finalizing their mobilities, shall return to the home university, for the completion of their studies.

Free mover (fee-paying student) = student enrolled in an accredited higher education institution from abroad with which UAC has **no** academic partnership and who is interested in carrying out a study, training or research mobility at UAIC. Tuition fees to be paid by *free movers* from EU/EFTA countries and non-EU countries shall be established in accordance with the UAIC operational internal regulations in force, concerning the financial conditions for the reception of international students. Upon finalizing their mobilities, *free movers* shall return to their home university, for the completion of their studies.

Study mobility = **student mobility for studies** undertaken at UAIC, with the purpose of accumulating credits. At the end of their mobilities at UAIC, students shall return to their home universities, in view of completing their studies.

Training mobility = **student mobility for traineeship** undertaken at UAIC (in a laboratory, a library, a department). At the end of the traineeship at UAIC, students shall return to their home universities, in view of completing their studies.

Research and documentation mobility = **mobility for research and documentation**, undertaken at UAIC (in a laboratory, a library, an inter-disciplinary department or a research center), under the supervision of an academic/scientific coordinator. At the end of the mobility, the students/researchers shall return to their home university, in view of completing their studies/research.

Art.6. The **duration** of a study mobility covers the period of the module / semester / academic year (examination session included), during which the student is temporarily enrolled at UAIC. **The duration of a study mobility shall not exceed one academic year.**

The **duration of a training or a research mobility** is established upon prior consultation with the student`s home university and shall not exceed one academic year. This type of mobility can be undertaken throughout the duration of an academic year, as approved by UAIC`s faculty hosting the inbound student. The specificity of the traineeship activities should be closely linked to student`s field of study. Applications for a traineeship in a different academic field shall entail a prior approval from the home institution.



Art. 7. Eligibility

i. General eligibility criteria

In order for an applicant to be eligible for a mobility at UAIC as an *exchange student* or *free mover*, (s)he must be enrolled as a full-time degree-seeking student in an accredited higher education institution from abroad.

ii. Academic eligibility criteria

An applicant for a mobility at UAIC as an *exchange student* or *free mover* shall provide the following:

- home university's approval: signed **Learning Agreement** for a mobility for study/ training or **Academic Mobility Protocol** for a research mobility;
- agreement in principle, obtained prior to the start of the mobility from the hosting faculty/department in UAIC, based on the assessment of:
 - (partial) Transcript of Records for the study programme the undergraduate or the master student is enrolled in;
 - diplomas/certificates for the completed academic studies and a letter of recommendation from the academic advisor (for doctoral students);
- language certificate (at least B2-level proficiency), transcript of records or internationally recognized certificates (e.g. DELF, DALF, Cambridge, TOEFL, IELTS); native speakers from anglophone/francophone countries or enrolled for studies in anglophone/francophone countries are exempted from submitting a language certificate.

Art.8. Preliminary steps for the reception of *exchange students* / *free movers* at UAIC

1. receiving a letter of nomination from the home university / receiving the student's request (for *free movers*);
2. informing the student with regard to procedures implemented at UAIC;
3. informing the student with regard to the documents necessary for obtaining the approval from the UAIC host faculty / department;
4. informing the faculty about the student's request and asking for an approval of the mobility;
5. communicating the faculty's decision to the student, and provided that the request is approved, sending the confirmation letter to the student;
6. informing the students from non-EU/EFTA countries on the documents necessary for their acceptance to studies, as required by the Romanian Ministry of Education and Research (MER);
7. submitting the student's file to MER, in view of obtaining the letter of acceptance to studies; receiving the letter of acceptance and sending it to the student;
8. providing administrative support for the students from non-EU/EFTA countries on their visa application for the purpose of studies;
9. student's temporary enrolment at a faculty shall be done in compliance with UAIC's regulations in force with regard to students' activity, in reference to the:
 - submission of the required documents at the faculty;
 - student's registration in the National Matriculation Register;
 - issuance of: student ID card / residence card / local transportation permit / rail pass;
 - registration for courses offered by more than one faculty.
10. registration at Faculty level of students who undertake a mobility for training or research;
11. providing administrative support for the students on their application for the residence permit and on-campus accommodation opportunities;



12. assessment of student's work shall comply with UAIC's regulations in place, with regard to students' activity. At the end of the mobility, based on the information received from the faculty/faculties (in case the student attended courses offered by more than one Faculty), the International Relations Office shall issue the **Transcript of Records**, for the students who completed a mobility for studies or a **Certificate of Attendance**, for the students who completed a mobility for training or research.

Art.9. Documents required from *exchange students and free movers*

i. Mandatory documents (for all students)

- Application form;
- **Learning Agreement** (mobilities for studies or training) or an **Academic Mobility Protocol** (mobility for research);
- partial Transcript of Records for the degree programme where the student is currently enrolled. MA or PhD students will also submit the certificates for the level of study they have already completed – transcript and diploma of MA or PhD studies, as the case may be.
- pre-acceptance of the research project (for PhD students only);
- certificate of language proficiency (except for the students who are native speakers /or are enrolled for studies in an anglophone/ francophone country).

ii. Documents required from students who are citizens of non-EU/EFTA countries (in view of being issued MER's letter of acceptance to studies)

- MER application form for the issuance of the acceptance to studies, duly filled in, including photos;
- certificates of studies - High School Graduation Diploma (Baccalaureate), Graduation Diploma (University Degree) for BA and/or MA studies, as the case may be;
- academic transcripts / diploma supplements for the diplomas/certificates for the completed studies;
- birth certificate;
- passport – copy of the personal details page, photo included; passport's validity must exceed a minimum of 6 months since the registered date of MER's letter of acceptance;
- medical certificate (issued in an internationally spoken language), stating that the student is not suffering from infectious diseases or other illnesses incompatible with the future profession;
- marriage certificate, or any other document certifying a change of name, if applicable.

iii. Additional documents (at the express request of UAIC faculties):

- letter of motivation (one page) / study plan / traineeship proposal / research project, which shall contain a clearly defined set of preliminary objectives and expected outcomes;
- Curriculum Vitae and list of publications (for PhD students only).

All documents shall be drawn up in English or French.

Art.10. Tuition fees applicable to *free movers*

In view of increasing the number of incoming students, as well as boosting the international visibility of UAIC and expanding the number of international students who do not hold a scholarship/individual grant, and who plan on studying at UAIC and have to cover subsistence costs, the amount/type of the



tuition fees applicable to free-movers (Appendix 1) are to be established on a case-by-case basis by the Executive Board of the Administration Council, in accordance with Decision no. RI 92/05.12.2019.

IV.FINAL PROVISIONS

Art.11. This set of regulations shall be updated in accordance with any subsequent relevant rules, methodologies and decisions approved by the Senate of *Alexandru Ioan Cuza* University of Iasi.

Art.12. This set of regulations has been approved in the University Senate meeting on 10 September 2020 and becomes enforceable upon the date of its approval.

APPENDIX/FORMS:

1. Tuition fees applicable to *free movers*
2. **Application form** – *exchange students/free movers*
3. **Research plan pre-approval form**
4. **Learning Agreement**
5. **Academic mobility protocol / Convention de stage**

Appendix 1 to UAIC Regulations on the reception of inbound *exchange students* within the framework of academic partnerships and *free mover students*

TUITION FEES - *FREE MOVERS*

TYPE A FEE Field of study	UNDERGRADUATE/MASTER STUDENTS			PhD STUDENTS		
	Monthly tuition fee/full degree students	Tuition fee applicable to free movers		Monthly tuition fee/full degree students	Tuition fee applicable to free movers	
		Nationals of Non-EU countries	Nationals of EU&EFTA countries		Nationals of Non-EU countries	Nationals of EU&EFTA countries
Technical, sciences, mathematics, applied mathematics, sport	280 €/month	25% of the monthly tuition fee applicable to non-EU full degree students	N/A	300 €/month	25% of the monthly tuition fee applicable to non-EU full degree students	N/A
Social sciences, humanities, psychology, economics	230 €/month	25% of the monthly tuition fee applicable to non-EU full degree students	N/A	250 €/month	25% of the monthly tuition fee applicable to non-EU full degree students	N/A

TYPE B FEE Field of study	UNDERGRADUATE/MASTER STUDENTS		
	Monthly tuition fee/full degree studies	Tuition fee applicable to free movers	Tuition fee applicable to free movers
	Nationals of Non-EU countries		Nationals of EU&EFTA countries
Technical, sciences, mathematics, applied mathematics, sport	280 €/month	50% of the monthly tuition fee applicable to non-EU full degree students	50% of the monthly tuition fee applicable to Romanian fee-paying full degree students
Social sciences, humanities, psychology, economics	230 €/month	50% of the monthly tuition fee applicable to non-EU full degree students	50% of the monthly tuition fee applicable to Romanian fee-paying full degree students
	PhD STUDENTS		
	Nationals of Non-EU countries		Nationals of EU&EFTA countries
Technical, sciences, mathematics, applied mathematics, sport	300 €/month	50% of the monthly tuition fee applicable to non-EU full degree students	50% of the monthly tuition fee applicable to Romanian fee-paying full degree students
Social sciences, humanities, psychology, economics	250 €/month	50% of the monthly tuition fee applicable to non-EU full degree students	