



Erasmus traineeship at the European Documentation Centre (EDC) Department of Law, University of Macerata (Italy) - Year 2020

We are looking for trainees (one at a time) for year 2020 to work at the European Documentation Centre (EDC), Department of Law, University of Macerata (Italy). Please consider that the University is closed during Christmas holidays and partially in August.

The trainees should possibly have the following skills:

- some knowledge of the EU institutions
- advanced knowledge of the English language (level C1)
- intermediate knowledge of the Italian language (level B1)
- abilities to use Microsoft Office Programmes
- abilities to surf the net and find relevant information
- abilities to use social medias
- willingness to work in a team

After the necessary training, the trainees will be asked to perform the following tasks:

- follow the news published by the European Commission and the Council of the European Union
- add the news sources from those institutions to the Electronic sources of the EDC website
- review the Think tank EU website and write small reports
- take part in the organisation of events
- write small weekly reports on main matters debated by EU institutional bodies and create posters to hang on the noticeboards of the Department and to publish in the EDC website
- contact local bodies and schools to involve in EDC activities

To apply please submit an updated CV (Europass format downloadable at the page: <http://europass.cedefop.europa.eu>) and a letter of motivation to the following email address: antonella.bettoni@unimc.it, and indicate the period for which you are interested in doing the internship.

It is essential that trainees receive an ERASMUS+ grant or equivalent form of funding.

More info about the traineeship at the following page of the EDC website:

<http://giurisprudenza.unimc.it/it/ricerca/laboratori-e-centri-di-ricerca-1/cde/internship-at-the-edc/about-the-internship>

EDC contacts

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Erasmus traineeship at the Journal of Constitutional History (JCH) Department of Law, University of Macerata (Italy) – Year 2020

We are looking for trainees (one at a time) for year 2020, to work for the **Journal of Constitutional History (editorial staff)**, Department of Law, University of Macerata (Italy). Please consider that the University is closed during Christmas holidays and partially in August.

The **JCH** (www.storiacostituzionale.it) is a periodical born in 2001 and published twice a year by Macerata University Press (so far 35 issues have been published). It is the only paper Journal totally focused on constitutional history, indexed in many international databases, that has become a worldwide reference point. The aim is now to launch a website/blog devoted to constitutional history studied from an international perspective.

The trainees should possibly have the following skills:

- some knowledge in social sciences and humanities fields
- advanced knowledge of the English language (level C1)
- intermediate knowledge of the Italian language (level B1)
- abilities to use Microsoft Office Programmes
- abilities to surf the net and find relevant information
- abilities to use social medias
- willingness to work in a team

After the necessary training, the trainees will be asked to perform the following tasks:

- support the implementation of a website/blog;
- add contents, links, news, events from scientific societies, institutions, other Journals;
- support the editorial staff of the Journal of Constitutional History in the following activities: secretary work, relations with authors and international scientific board, proof-readings;
- use social medias to spread main results of activities concerning constitutional history.

To apply please submit an updated CV (Europass format downloadable at the page: <http://europass.cedefop.europa.eu>) and a letter of motivation to the following email address: antonella.bettoni@unimc.it (Editor's Assistant), and indicate the period for which you are interested in doing the internship.

It is essential that trainees receive an ERASMUS+ grant or equivalent form of funding.

Info about the traineeship at the following webpage:

<http://www.storiacostituzionale.it/>

Journal of Constitutional History contacts:

Dr. Antonella Bettoni, Editor's Assistant

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Prof. Luigi Lacchè, Chief Editor

Email: luigi.lacche@unimc.it



Erasmus traineeship at the China Center (CC) Department of Law, University of Macerata (Italy) - Year 2020

We are looking for trainees (one at a time) for year 2020 to work at the China Center (CC), Department of Law, University of Macerata (Italy). Please consider that the University is closed during Christmas holidays and partially in August.

The trainees should possibly have the following skills:

- advanced knowledge of the English language (level C1)
- intermediate knowledge of the Italian language (level B1)
- if possible some knowledge of Chinese language (not mandatory)
- abilities to use Microsoft Office Programmes
- abilities to surf the net and find relevant information
- abilities to use social medias
- willingness to work in a team

After the necessary training, the trainees will be asked to perform the following tasks:

- follow the news published by websites related to Chinese economy
- add the news sources from those institutions to the Electronic sources of the China Center website
- review the China Center website
- take part in the organisation of events
- contact local bodies and schools to involve in China Center activities

To apply please submit an updated CV (Europass format downloadable at the page: <http://europass.cedefop.europa.eu>) and a letter of motivation to the following email address: antonella.bettoni@unimc.it, and indicate the period for which you are interested in doing the internship.

It is essential that trainees receive an ERASMUS+ grant or equivalent form of funding.

More info about the traineeship at the following page of the CC website: <http://www.unimc.it/chinacenter/en>

China Center contacts

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