



## Erasmus Placement Position - Volda University College (Norway)

<b>Department</b>	International Office – <i>Pangaia</i> the international meeting place on campus
<b>Duration</b>	Preferably 10 months
<b>Starting date</b>	August/September 2016
<b>Working hours</b>	37,5 hours per week - <i>Pangaia</i> is open 10:30-15:30 Mon-Fri + 2 evening events per month
<b>Privileges</b>	the intern will be granted free participation in excursions and events coordinated by the International Office and free use of sports facilities on campus
<b>Accommodation</b>	Volda University College will cover the cost of accommodation (student housing)
<b>Payment</b>	No salary, the student is expected to have an Erasmus Placement scholarship or other financial support from his/her home country
<b>Application procedure</b>	Interested students should send an e-mail to <a href="mailto:international@hivolda.no">international@hivolda.no</a> with the subject "Placement position". Applicants should attach their CV, university transcript and a short motivation letter.  <b>Deadline for submitting the applications: 30<sup>th</sup> April 2016.</b>
<b>Contact person</b>	Iulia Beleuta Arne Humberset <a href="mailto:international@hivolda.no">international@hivolda.no</a>

<b>Main tasks</b>	<ul style="list-style-type: none"> <li>• staffing "Pangaia", our international meeting place on campus</li> <li>• coordinate two International Nights (student presentation of their home countries) every month and other social events in Pangaia</li> <li>• maintaining and updating the Facebook page for Pangaia</li> <li>• first point of contact for international students on campus</li> <li>• help the integration process between the international and Norwegian students</li> <li>• distribute VUC promotional material</li> <li>• organize arrival/departures of international students</li> <li>• be part of the organizing committee for the International Week 2016</li> <li>• general service to international students and other office duties</li> <li>• other tasks pending on the particular skills and interest of the intern</li> </ul>
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<b>Requirements</b>	<ul style="list-style-type: none"> <li>• driver's license B category</li> <li>• good command of English both written and oral (minimum B2 level in the CEFR scale)</li> <li>• other language skills and/or an interest in Norwegian language will be an advantage</li> <li>• minimum 2 years of university studies</li> <li>• good communication skills and personal qualities which enables one to work in an international setting</li> <li>• very good intercultural skills: dealing with students from all over the world, with different cultural, linguistic and professional background</li> <li>• experience in organizing free time activities and social events</li> <li>• international exchange experiences will be an advantage</li> </ul>
<b>Professional skills</b>	<ul style="list-style-type: none"> <li>• Microsoft Office: very good</li> <li>• Adobe Photoshop, InDesign (similar software): very good</li> </ul>

## About Volda University College (VUC)

VUC has approximately 4000 students and 350 faculty/staff. There are more than 100 international students on campus. The college has more than 150 years of tradition in higher education, starting as a teachers college. Today, VUC is perhaps best known for its journalism school which have hosted many of the most important and influential journalists working in Norway over the last 30 years. More information about VUC: <http://www.hivolda.no/english>

The college plays a vital role in the local community and is involved in most of the cultural happenings throughout the year, such as the Animation Festival, Documentary Film Festival, and Student Festival. Volda is a “Student Town” with lots of events despite its small size. Our campus is known for a vibrant and close-knit student community.



*Volda University College – main campus building in winter*

## About Volda

Volda is a town in Western Norway with a population of some 9000 inhabitants. The town is located by the fjord and is surrounded by alpine mountains. Outdoor activities, such as hiking or fishing, are naturally a part of the leisure time for both students and locals in the area.

Volda is famous for its academic tradition, its rich cultural life and many large public institutions (the college, county hospital etc). The nearest city is Ålesund (1 1/2 hour drive from Volda). The Orsta/Volda airport has 5 daily flights to/from Oslo and 2 daily flights to/from Bergen. More information about Volda: <http://en.wikipedia.org/wiki/Volda>



*Volda is located by the fjord and under the “Rotsethorn” mountain.*

**Klikk her og skriv**