

## Erasmus+ Student Internship in the Turkey

EMPLOYER INFORMATION	
Name of organisation	Ankara Chamber of Commerce
Address inc post code	Söğütözü Mah. 2180 Cad. No:5/A 06530 Çankaya/ANKARA
Telephone	+903122018356
Fax	+903122018367
E-mail	<a href="mailto:fatih.demir@atonet.org.tr">fatih.demir@atonet.org.tr</a>
Website	<a href="http://www.atonet.org.tr">www.atonet.org.tr</a>
Number of employees	256
Short description of the chamber	<p>Established in May 1923, Ankara Chamber of Commerce (ACC), is a Non-Governmental, Non-profit, self-financed private institution Chamber in Turkey with registered more than 100.000 members. The General Assembly elects 11 members for the Board of Directors for a period of 4 years. There are 61 sectorial committees with the major aim of increasing the standard of the commercial life of the members via supporting them in every aspect of business life, including education, health, insurance, consulting. Subscription and authentication fees are the main resources of income. ACC is a member of The Turkish Union of Chambers. It uses all ICC rules in its daily work and has got an ISO 9000 certificate. ACC organizes panels, seminars and symposiums a few times every month and so provides a platform to discuss what is on the agenda of Turkey and even the World in detail. With various campaigns organized, on behalf of the public's welfare and benefit, ACC won two golden medals awarded by International Public Relations Associated (IPRA). ACC is organized in such a way that it designs the future and provides technical support to its members to enhance their commercial competitiveness and contribute to the welfare of the city. The ACC, as required by the related law and the general conditions in Turkey, has assumed multilateral duties with the relaying views of the related authorities on the subjects that are of interest to the private sector.</p>

<b>CONTACT DETAILS</b>	
Contact person for this traineeship	Fatih Demir
Department and designation / job title	Projects and European Union Department/ Deputy Manager
Direct telephone number	+903122018356
E-mail address	<a href="mailto:fatih.demir@atonet.org.tr">fatih.demir@atonet.org.tr</a>
<b>Application Procedure</b>	
Who to apply to (including contact details)	EU Dept. Deputy Manager <a href="mailto:fatih.demir@atonet.org.tr">fatih.demir@atonet.org.tr</a>
Deadline for applications	ASAP
Application process	CV, Cover Letter
Other	

Please provide as much information on the placement as possible – too much information is better than not enough!

<b>PLACEMENT INFORMATION</b>	
Department / Function	Projects and EU/ Project Development Intern (or) Foreign Trade Dept./Foreign Trade Intern
Description of activities	<ul style="list-style-type: none"> <li>• The EU Internship Program provides qualified students and recent graduates the opportunity to develop themselves about EU projects management .</li> <li>• The Foreign Trade Internship program provides students to grow their knowledge about Import and Export procedure</li> </ul> <p><u>The outcome:</u></p> <ul style="list-style-type: none"> <li>• Gain work experience,</li> <li>• Improve communication skills and language skills,</li> <li>• Develop a professional network</li> </ul>

Location	Ankara, Turkey
Start Date	Any Time
Duration	2 -12 months
Working hours per week	40h
Accommodation (please select)	<input type="checkbox"/> Accommodation will be provided <input type="checkbox"/> We can assist with finding accommodation <input checked="" type="checkbox"/> Student to make own arrangements
Details of financial and "in kind" support to be provided	Reimbursement of the expenses recurred by our organisation
Other	

### COMPETENCES, SKILLS and EXPERIENCE REQUIREMENTS

Languages and level of competence required	<u>Requirements:</u> <ul style="list-style-type: none"> <li>• Have attention about EU Projects</li> <li>• Interested in international trade</li> <li>• Want to learn and be part of a team</li> </ul> Be creative, positive, think outside the box and show initiative
Computer skills and level of skills required	Ms Office
Drivers license	NO
Other	

### INFORMATION PROVIDED BY

Name	Fatih Demir
Department / Function	Projects and European Union Department/ Deputy Manager
E-mail address	Fatih.demir@atonet.org.tr
Phone number(s)	+903122018356
Date	11/08/2014

